



Parent Forum Meeting MINUTES

Meeting date | time 08.03.2022 3.30pm – 4.45pm

Meeting location Highampton Primary School

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| Meeting called by | Deirdre Petersen |
| Type of meeting | Parent Forum |
| Note taker | Deirdre Petersen |

Attendees

Deirdre Petersen (Principal)
Immogen Floyd (staff)
Christopher Greenfield (AIM Group, virtual)

Davina Dimmock (parent)
Karen Drew (parent)
Lucy Anna McCarthy (parent)
Chloe Ann Gilbert (parent)

1. INTRODUCTION/ WELCOME TO CG AIM GROUP – DP/CG

Christopher Greenfield (AIM Group) introduced and gives an overview of the L2 courses for parents, staff, community. CG outlines eligibility criteria, courses are funded by the government and can be taken flexibly over a period of 6 weeks. Extensions to timeframe can be granted due to circumstance. Recognition that everyone works at different paces.

CG outlines a few courses in particular – Understanding Autism, Behaviour that Challenges, Children and Young People's Mental Health and the number of questions that need to be answered on each one. Content discussed – these are accredited courses and if funding is not used, extensions can be granted.

Parent questions:

KD – Can you do more than one at a time? Can we access any of the courses?

CG – Yes, you work on one course at a time but can access the full range. We work with over 10 FE Colleges in the UK so can never over-subscribe to a course. This works through distance learning.

LAMcC – What is the timeframe for completion (arrived late) and what is the format for answers eg. Is it essay based?

CG – Timeframe is 6 weeks although you can do a course in a matter of hours if you can put the time in. The outcome is the equivalent to a GCSE Grade C – longer answers would possibly include 2-3 paragraphs at most.

KD – How long does the qualification last?

CG – Forever – or to be included on your CV for as long as you have a CV. There is also a possibility for feedback and to correct answers. To access – email the link that school has sent out and you will get a call from myself/ an email to follow.

KD – where can we find information on a particular course before committing?

CG – on the website (link posted in chat) <https://theaimgroup.co.uk/courses/level2>

2. ACTIONS FROM LAST MEETING

2.1 Communications to parents and community

ACTION: Use text more and verbal communication for some items. Email for general such as parent newsletters and parent letters.

LAMcC – This is working well, the texts are great for something on the day, a reminder. Gateway helps and is going well. I really like the newsletter.

DDW – texts for prompts such as a reminder, club being cancelled on the day etc,

DDW – Raise a point – one day I was running late for pick up and I rang the school phone again and again with no answer.

DP – our admin finishes at 2.30 but we do pass the phone to DP or teachers to answer post 2.30. Often teachers are busy with a club or meeting after school. We will do our best to get to the phone after school.

ACTION – CR to review changing reading books

DP – we have moved to the Read Write Inc scheme and books will be coming home weekly on a Wednesday. This will be sent via text as a reminder.

LAMcC – Moss brought home a book last week and he was able to read it with his eyes closed on the third day. I understand the logic behind the over reading but this seemed pointless.

IF – explanation on why we also send a ‘reading for pleasure’ book.

ACTION – DP to contact DDW if yoga teacher not available.

DP – We have been unable to source a Yoga teacher to run a club.

DW – I know someone in the village who I will ask. It is great to see a range of clubs back again. Dance is really popular.

DP – Thank you.

ACTION – DP to send out parent questionnaire re uptake for Breakfast Club. Discussion around what the general feeling was about this in the group.

DP – The parent survey that has gone out this term was overwhelmingly positive! 100% of respondents stated When I have raised concerns with the school they have been dealt with properly and 100% say their child is safe and happy at the school.

3. AOB

DP – I want to thank the PTFA/ parents and teachers for helping to put up the poly tunnel, it is great! Apologies I was unable to be on site to help out.

DDW – Worry about the poly tunnel getting damaged with young children running in and out. Wonder whether a fence might be a good deterrent. The doors still need to go on which will stop them running through and damaging it.

KD – WHEELIE WEDNESDAY – This has more often not happened because of the weather. Is this still happening. DP – Yes, it is, for KS1. Please continue to bring a cycle or borrow a school one.

LAMcC – WORLD BOOK DAY – on our whatsapp group, it was mentioned that the children did not dress up for WBD. This is something for them to get involved in, excited about.

IF – This year, we chose to focus on reading activities with a focus on a particular book and related art, drama and whole school display. It also fell close to Red Nose Day where the children can dress up.

DDW – The children were disappointed not to dress up.

KD – It would have been helpful for them to see the other childrens' chosen characters, that visual way.

IF – Fancy dress has been done previously and some children were upset.

DP – WE are listening and will bring back the WBD character dress up.

KD – Perhaps some parents could donate items for dressing up for families who might struggle.

LAMcC – Are there any other items the school might need for resources?

DP – Sports equipment such as shin pads are always welcome; books for the library; wellies for outdoor learning.

Group discussion around the PTFA plans for an Easter Hunt on the last day of term at 3pm.

DP thanked everyone for joining the forum. Meeting ended at 4.45pm